

Association for Supply Chain Management (ASCM)

Career Center

Whether you are in the market for a job or just want to keep your options open, you'll want to search the Career Center's growing database of jobs, post your confidential résumé, and sign up for the job-alert feature-the perfect fit could be waiting for you.

Remember, only members enjoy full access to the APICS Career Center, including discounted rates on job postings, online résumé postings, and signing up for the job-alert feature that enables members to receive e-mails announcing new job postings based on their search criteria. Plus, new pricing provides hiring managers with more value for their money when they post a job in the APICS Career Center.

To access the ASCM Corporate Career Center, [click here](#).

ASCM New Haven Chapter Job Bank

Material Planner

[Truelove & Maclean, Inc., A member of SFS](#) · Watertown, CT

T&M is a leader in the metal stamping industry and is a well-maintained company with modern equipment and an excellent work environment. We set the industry standards in customer reliability, quality and service.

Truelove & Maclean offers a generous compensation package including 401k contributions, profit sharing, premium overtime pay, and a steady work schedule.

Truelove & Maclean is looking for a material planner to manage inventories and ensure that material resources are consistent with production schedules. The material planner's responsibilities include determining material specifications, creating and maintaining inventory schedules, coordinating with internal departments, and managing external stakeholder relations.

Job Responsibilities:

- Determining the required materials/services and generating purchase orders.
- Ensuring materials and outsourced processes meet specifications, quality standards, and are cost-efficient.
- Ensuring the consistent and adequate supply of materials necessary for production.
- Coordinating with other departments regarding production goals, timelines, supplier payments, etc.
- Tracking production volume and monitoring customer demand patterns and purchasing trends.
- Scheduling and overseeing the supply and delivery of materials and outsourced processes.
- Develop and maintain supplier relationships that result in on time delivery and fast recovery times with effective communication of new delivery times from supplier to internal team when supply issues do arise.
- Support and execute purchasing activities for contracts with suppliers.
- Liaising with customers, suppliers, and distributors.
- Managing inventory issues, schedule changes, and cancellations.
- Secure and analyze quotations with respect to cost, quality, and delivery.
- Monitoring and reporting of supplier performance.

Education/Experience:

- Strong organizational and time management skills.
- Knowledge of manufacturing processes and supply chain management.
- Good communication skills, both verbal and written.
- Strong analytical and problem-solving skills.
- Proficiency in Microsoft Office and material management systems.
- Experience with ERP/MRP software such as Infor or SAP preferred.

- Knowledge of automotive industry Quality Management Systems preferred.
- High school diploma/GED required.

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